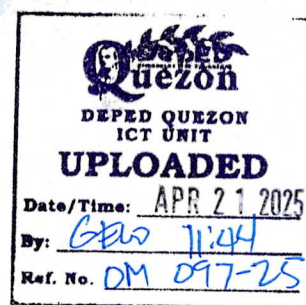




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



14 April 2025

OFFICE MEMORANDUM

OM No. 097, s. 2025

**REITERATION ON THE SUBMISSION OF TRAVEL REIMBURSEMENT FOR
SCHOOL-BASED FEEDING PROGRAM (SBFP) COMPLEMENTARY
ACTIVITIES AND MONITORING IN THE DISTRICT**

To: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit Head
School Health Personnel
All Others Concerned

In line with Division Memorandum No. 767, s. 2024, titled "Conduct of School-Based Feeding Program Complementary Activities for SY 2024-2025 Implementation," this Office reminds all concerned personnel to submit their travel reimbursement documents for the period of January to March 2025.

All School Health Personnel, including Medical Officer, Nurses, Dentists, and Dental Aide, are **required** to submit their documents **on or before April 30, 2025**, at the **School Health Section – SDO Clinic, Talipan, Pagbilao, Quezon**, for payroll processing.

For strict compliance.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

SHS/MTMA/04/14/2025

DEPEDQUEZON-TM-SDS-04-010-005



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